

July 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 LABOR: Reverse Jun Month-end Estimate Normal DW refresh	2 Normal DW refresh	3 Normal DW refresh	4 Holiday Normal DW refresh	5 Normal DW refresh	6 Normal DW refresh
7	8 LABOR: PP12 GL: Final Close Jun 2013 Normal DW refresh	9 LABOR: PP12 SURCHARGES Normal DW refresh	10 Normal DW refresh	11 Normal DW refresh	12 Normal DW refresh	13 Normal DW refresh
14	15 Normal DW refresh	16 GL: Update AR Trial Table Normal DW refresh	17 Normal DW refresh	18 Normal DW refresh	19 Normal DW refresh	20 Normal DW refresh
21	22 LABOR: PP13 Normal DW refresh	23 LABOR: PP13 SURCHARGES Normal DW refresh	24 LABOR: Month-End Estimate SURCHARGES Normal DW refresh	25 LABOR: JUL NOAA CORPS Normal DW refresh	26 DISBURSEMENTS: Last run for JUL SLTs SLTs to be approved for Jul are due to FMB by 4:00 pm ET Normal DW refresh	27 Normal DW refresh
28	29 CA O/U Reversal – Part C Normal DW refresh	30 SLTs: 12:00 pm ET Final Approval CA SURCHARGES processed prior to the “7 AM” closing Normal DW refresh	31 CFS G/L MONTH-END PRELIM CLOSING 7:00 AM ET Close AP, PO, PR CA O/U Process WIP 12:00 NOON ET Close Tier 2 Normal DW refresh			

7 AM Closing

Tier “ONE” modules will be placed in “**PRELIMINARY**” close for the **July 2013 General Ledger**

- PR** – Purchase Requisitions (Commitments)
- PO** – Purchase Orders (Obligations, etc.)
- AP** – Accounts Payable (Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

8:00 PM ET: “**Tier ONE**” may begin working on Aug 2013 transactions

12 Noon Closing

Tier TWO modules, will be placed in “**PRELIMINARY**” close for the **July 2013 General Ledger**

- ALLOC** – Cost Accumulation/Allocation (Surcharges, etc.)
The Cost Accumulation Over/Under (CA O/U) process:
7:00 am ET on Wednesday July 31, 2013

- BE** – Budget Execution (Resources, Apportionments, Allotments, BOPs)
NOTE: Month end G/L closing process does NOT prohibit end users from entering BOPs.
- AR** – Accounts Receivable
- GJ** – General Journal (GJs and Labor, etc.) (GJs may be entered until 12 noon)
- GL** – General Ledger

- These transactions will affect the Cost Accumulation Surcharge & Over/Under processes.